

**ADDENDUM #1**

**PROPOSAL  
FOR  
ON SITE FUEL SUPPLY**

**TUSCOLA COUNTY  
BOARD OF COUNTY ROAD COMMISSIONERS**

**1733 S. MERTZ RD.  
CARO, MI 48723**

***LETTING DATE - DECEMBER 5, 2024***

***8:15 A.M.***

**VENDOR:** \_\_\_\_\_

**AUTHORIZED REP:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**Bids to be submitted in a plainly marked, sealed envelope. No faxed or emailed bids accepted.**

TUSCOLA COUNTY  
ROAD COMMISSION  
“AN EQUAL OPPORTUNITY EMPLOYER”

SPECIFICATIONS & PROPOSAL  
FOR  
ON SITE FUEL SUPPLY  
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**BID INSTRUCTIONS:** Review and submit **this document** titled “Response to Tuscola County Road Commission Invitation To Bid” to Tuscola County Board of Commissioners at 1733 S. Mertz Rd. Caro, MI 48723 by 8:15 a.m., December 5, 2024. In a **SEALED** plainly marked envelope: **ON SITE FUEL SUPPLY.**

**Bid Details:**

Duration of award: January 1, 2025 through December 31, 2027

Approximate combined volume of **153,000** gallons, comprised of:

- On Rd #2 ULSD, estimated 35,000 annual gallons to: TCRC Vassar, MI garage
- On Rd #2 ULSD, estimated 60,000 annual gallons to: TCRC Caro, MI garage
- On Rd #2 ULSD, estimated 30,000 annual gallons to: TCRC Deford, MI garage
- On Rd #2 ULSD, estimated 28,000 annual gallons to: TCRC Akron, MI garage

Awardee to supply at each proposed location:

**Caro and Vassar**

(1) Minimum 2,000 Gallon, UL 142 Approved, Double Wall, Above Ground Fuel Tank(s), LARA compliant, complete with 115 v, 30 GPM (High Speed) /Metered Pumps. Also includes filter head, filter, 18’ hose, automatic nozzle, locking fill cap & site gauge.

**Akron and Deford**

(1) Minimum 1,000 Gallon, UL 142 Approved, Double Wall, Above Ground Fuel Tank(s), LARA compliant, complete with 115 v, 30 GPM (High Speed) /Metered Pumps. Also includes filter head, filter, 18’ hose, automatic nozzle, locking fill cap & site gauge.

- TCRC responsible for approved electrical hook up

Automatic fill schedule to ensure adequate volume.

Seasonal additive added to ensure winter operability to -30F

**Delivery, Invoicing, and Payment Terms:**

Payment Terms are Net 30. “Delivered price” will be indexed to “Bay City OPIS Rack Average.” Proof of “Bay City OPIS Rack Average” will accompany invoice for submission of payment.

Metered delivery tickets to be left at time of delivery at each site.

Fees/charges/costs not included in bid will not be eligible for payment.

All applicable local, State, and Federal Taxes and Fees will be accommodated, but must be itemized on invoice.

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**Liability & Insurance:** See attached pages for liability & insurance requirements.

**Cleanup:** Vendor will be responsible for spills due to equipment failure.

**Compliance:** Failure to comply with terms of proposal, delivery, or billing requirements will constitute termination of consideration of agreement.

RESPONSE TO TUSCOLA COUNTY ROAD COMMISSION INVITATION TO BID

**PRODUCT:**

Product: ULSD #2 with seasonal additive November 1 through March 30

Specs: ASTM D975 (S15)

Tank Spec & Size: 1- Minimum 1000 Gallon each for Akron and Deford and 1- Minimum 2,000 gal for Caro and Vassar UL 142 double wall above ground storage tank @ each listed garage

Estimated Usage: 153,000 gallons, combined

**TERMS:**

Bid Due: December 5, 2024 by 8:15 a.m.

Bid Award Date: Awardee to have supplied equipment in place at each location with 30 days of award.

Supply Start Date: January 1, 2025

Supply End Date: December 31, 2027

Delivery Terms: Auto Fill (Employing Fail Safe Measures.) Failure can terminate agreement.

Delivery hours: 24/7

Payment Terms: Net 30

**DELIVERED PRICE:** (Before Local, State, & Federal Taxes & Fees)

Base/Index: (OPIS) Bay City Rack Avg. (For date of delivery)

Margin: \_\_\_\_\_

MUSTFA & Fed Env. Fee: + .01214

Total(Over Index): \_\_\_\_\_

**ADDITIONAL VENDOR ADDED FEES (If Applicable)**

Trip/Stop Charge: \_\_\_\_\_

Fuel Surcharge: \_\_\_\_\_

HAZMAT fee: \_\_\_\_\_

Minimum delivery terms & less than fee: \_\_\_\_\_

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Emergency delivery charge: \_\_\_\_\_

Supplied equipment charges: \_\_\_\_\_

Others, Please list: \_\_\_\_\_

LIABILITY AND INSURANCE

The Vendor shall at all times exercise extreme care and shall assume all liability for any damages resulting from his operations and shall hold the Tuscola County Road Commission harmless from any such claims or damages. The successful bidder must also furnish certificates or policies giving satisfactory evidence of insurance coverage.

Said Vendor, \_\_\_\_\_, while engaged in said job shall maintain and furnish certificates of insurance, naming the Tuscola County Road Commission and Commissioners as **an additional insured** under the policy, with policy limits of \$500,000/\$1,000,000 for property damage and bodily injury, and **shall** furnish the Tuscola County Road Commission copies of said certificates of insurance prior to commencing any work on said project.

**NON-COMPLIANCE WITH PROJECT SPECIFICATION PROVISIONS**

**Any variation from the specifications of the project herein without written approval from the Tuscola County Road Commission and/or its authorized representative may result in, at the discretion of the Road Commission, the voiding and/or canceling of the acceptance of any bid and/or contract, resulting from this project.**

**The Board reserves the right to accept or reject any or all proposals and to re-advertise or to accept the proposal, that in their opinion, is in the best interest of Tuscola County.**